



**Colwick Parish Council**

Community Centre,  
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0115 9400571

**Minutes of the Colwick Parish Council meeting, held in the Main Hall, Colwick Community Centre at 7:30pm on Monday 3<sup>rd</sup> October 2022**

**In attendance:** Cllr Alison Nunn (Chair), Cllr Hilda Olushola (Vice Chair), Cllr Scott Handley, Cllr Meredith Lawrence, Cllr Lynda Skinner, Olwen Edwards (Clerk) and 8 electors.

**46. Apologies for absence:** Cllr Femi Ogundipe, County Councillor Mike Adams.

**47. Declarations of Interest:** there were none.

**48. To approve the minutes of the last Parish Meeting held on 18<sup>th</sup> July (September postponed due to period of mourning):**

The minutes were approved as a true record, proposed by Cllr Olushola, seconded by Cllr Handley, all in favour.

**49. Updates from previous meeting:**

Cllr Skinner reported re. the handrail requirement adjacent to the steps on the Rectory Recreation Ground. The elector is continuing their liaison with the Environment Agency to reach a resolution.

Cllr Nunn explained she had not had chance to contact schools re trees.

Cllr Nunn reported that the employment policies have been circulated and signed by staff and returned.

Cllr Nunn reported that the suggestion post audit, to have a geographical image of the Colwick area available and evident was in progress. It had been emailed to Neil to upload onto the facebook page and will be on the noticeboard shortly.

Cllr Nunn said a small prize was being sorted for the sole entry for the Garden and Good Neighbour competition.

**50. Declarations specific to this agenda:** there were none

**51. Observations from electors and reports from Borough and County Councillors:**

**Cllr Lawrence Update:**

Cllr Lawrence provided a written report and has attended various meetings since the last Parish meeting, noting no planning applications relating to Colwick at the meetings.

### **Current Parish issues:**

Lengthy discussion on ongoing and newly emerging issues affecting residents including ASB, parking, refuse, football grounds, Fishpass, noise from the industrial estates.

### **Ramblers Close:**

Mike Adams has sent letters to residents and arranged a 'Teams' meeting on 20<sup>th</sup> October. 4.30-6.30. Cllr Nunn and Paula Johnson from Highways Agency to be present to discuss proposals for Ramblers Close. Perry to develop an agenda to keep the meeting organised. Cllr Nunn to send Perry the original issues letter raised with Mike/Paula. Perry to work with Cllr Nunn and Cllr Olushola on the final agenda.

### **Crosslands/Manor Farm**

However other issues emerging for other areas impacting on residents wellbeing and had been quite intrusive for some residents. Response from reporting to GBC had not been positive and some attempts to have issues addressed had been ignored.

Residents advised to maintain records of all issues occurring, to build a body of evidence across the Parish and where appropriate report any incidents. Agreed that the issues would be highlighted on the facebook page and see if there were other residents with similar issues. However, it was noted that even one residents concerns should listened to and taken seriously by those they were reported to. Residents present, were clearly very frustrated with the response from 'authorities' to their concerns.

**ACTION:** Cllr Lawrence to write to Paula Johnson of EA, to explain there are other similar issues for other locations in the Parish. Cllr Skinner to continue to raise concerns and follow up on previous emails.

### **52. Correspondence:**

**Fishpass** – Cllr Nunn reported that there was no visitors car park planned. She had responded to the Public Liaison Officer for Jackson Civil Engineering and given our suggestions to the Environment Agency. It may not have been understood that whilst the attraction is not based in Colwick there is a dispersal effect and may affect parking. Parish advised to liaise with GBC and NCC. Cllr Lawrence has also tried to get a meeting.

**Sluice gates** correspondence - Extensive work planned and again may have a knock-on effect which will need clarifying because of the potential for affecting flood barriers, etc. **ACTION:** Cllr Nunn to clarify impact of the works

**Civility & Respect** - General information about civility & respect for council community. General agreement was this should demonstrate a proven customer facing response.

**Copy of Clerks and Council** – magazine, available if anyone is interested

Letter from **Evaluation Office Agency** about community centre

**Audit** Feedback provided outlining areas for improvements and positive action being taken. **ACTION:** Cllr Nunn will circulate this. Audit findings are generally good. Few areas were identified a. We didn't comply with Reg 15, a notice did not go up on the noticeboard fast enough, b. Cllr Nunn countersigned when it should have been the Clerk.

### **53. Planning:**

Also see item 51. Reports from Local/County Council. Cllr Lawrence updated re Colwick Manor Farm. Planning Application submitted however GBC asked for clarification and will not go to Planning Committee until these had been received.

### **54. Finance:**

Cllr Nunn circulated a payments list to the Councillors for payments made, payments yet to be taken on Direct Debit and payments requiring authorisation, they are:

#### **Payments Made since the last Parish meeting:**

19<sup>th</sup> July Talk Talk £ 27.74  
11<sup>th</sup> August NC Wright return deposit £50.00  
12<sup>th</sup> August Staff Wages Total £1890.55  
12<sup>th</sup> August PAYE £ 205.80.  
18<sup>th</sup> August Sage £39.60  
19<sup>th</sup> August Talk Talk £27.38  
19<sup>th</sup> August Total Energies Gas £34.79  
22<sup>nd</sup> August K Baldwin Ret dep £50.00  
24<sup>th</sup> August Total Energies Elec £85.63  
1<sup>st</sup> Sept GBC Waste £182.00  
2<sup>nd</sup> Sept BT Group Alarm Line 45.88  
5<sup>th</sup> Sept Amazon Cleaning materials £2333.12  
5<sup>th</sup> Sept Mr A Powell Ret Dep £50.00  
5<sup>th</sup> Sept Mercury Fire & Security Alarm Monitoring £162.00  
5<sup>th</sup> Sept Mercury Fire & Security Service £144.00.  
9<sup>th</sup> Sept Staff Wages Total £ 1890.95  
9<sup>th</sup> Sept PAYE £205.40  
12<sup>th</sup> Sept Water Plus £63.84  
16<sup>th</sup> Sept Sage £39.60  
20<sup>th</sup> Sept Miss M Hucknall Ret Dep £50.00  
21<sup>st</sup> Sept Talk Talk £27.95  
22<sup>nd</sup> Sept Total Energies Gas £27.47  
26<sup>th</sup> Sept FCC Communities Third Party Contribution for Refurbishment of the Rectory Park  
£ 10,692.60  
26<sup>th</sup> Sept Colwick Pk Mgmt ret dep £50.00  
26<sup>th</sup> Sept Total Energies Elec £63.31

#### **Payments not yet taken on Direct Debit: to be noted:**

None

**Payments to be authorised:**

- Nottinghamshire Fire Safety Ltd Fire Extinguisher maintenance £128.11
- MSC Plumbing Service to boilers & gas safety cert, repairs to sinks £192.00

3 items still outstanding

Cllr Nunn mentioned that the Parish will notice a large amount going out of the bank, £10,692.60, we have to pay a third party contribution towards the park refurbishment. Have been awarded the funds just under £100k, to upgrade the park (zip wire, trampolines, DDA compliant roundabout, round swings accessible to disabled children, lots of recycling bins). However, the playpark is now closed due to vandalism.

Finance proposed by Cllr Lawrence and seconded by Cllr Olushola

**55. Main Business:**

- a) Annual Meeting is pending action
- b) Staff meeting is a pending action
- c) Training coming up and in the process of being arranged. 4 councillors seeking training and Clerk for induction training. Offer to host here.  
**ACTION:** OE to pursue
- d) Cllr Olushola has sought extra refuse bins in the park and new park new bins. Resident requested that old bins be moved further into the park. Impact of extra football attendees leaving refuse
- e) Cllr Nunn mentioned and shared info from a play company. To ask GBC if there is any room on Valeside. Cost of £2950 x 5m. Clarify possibilities for funding once permission granted. As still waiting on a picnic bench.  
**ACTION:** OE to ask Jane R and put on agenda next time
- f) Insurance renewal 3 yr renewal premium £1,281.82p in this contract and fair amount. Cant seek quotes as in contract but will go out to tender next year
- g) Number of items did not have the quotes returned or price on the agenda, so needed to come back to the next meeting. Due to the relevance of all 3, and based on all 3 having been planned for they were agreed in principle and could be progressed.
  - h) BT landlines – are to be pulled and will be switched off in 2025. Alarm is monitored with BT line so will be defunct. Now need to agree to put in a radio system £490+monitoring £300+VAT with Quantum who service our fire systems. So can get this in place in good time. Is in budget. **ACTION:** Clarify timescales and bring back to next meeting
  - i) Christmas lights - in the budget we can agree in principle up to £1k. **ACTION:** Agreed in principle, bring back to next meeting
  - j) Christmas Party - **ACTION:** Bring back spend to next meeting in November for formal agreement. £1k in budget for older residents dinner dance. One night for 75 residents of parish over 60. Take

deposit of £5 and returned on appearance. 5<sup>th</sup> December. Cllr Nunn proposed and Cllr Oshoula seconded

- k) Risk Assessment process. Separate booking forms, one for groups and one for external. **ACTION:** OE/JC to do and to outline areas for risk assessment

**56. Community Centre:**

- a) Quotes for replacing the **noticeboards**, their doors and the perspex or new boards completely. Residents requested that we have further noticeboards elsewhere, may require permissions from GBC. Crossland Meadows on the corner and nr Balmoral on Vale Rd Agenda item were suggested. **ACTION:** OE to seek quotes, work with Cllr Skinner on potential sites equidistance in the parish and bring back to next meeting
- b) Cllr Nunn reported on complaints from next door about weeds and hedge. Suggestions made to place slabs and arrange clearance, hedge trimming etc. **ACTION:** OE to seek quotes for hedge trimming and clearing side of centre.
- c) Brief discussion on walkway being overgrown. Mick Boultbody owns the land behind the bus stop. County Council have a responsibility for the actual path itself and any blocks. **ACTION:** Cllr Nunn to discuss with Paula J for Highways.

**57. Ongoing Matters:**

Cllr Skinner is keen to clear the land next to the community centre for a sensory garden and reflection space. Proposal met positively and felt outside Parish responsibility but supported. **ACTION:** Cllr Skinner to approach Chris Drake and if agreeable to the proposal would then contact Mrs Ireland of St Johns School and her eco school to see if they could take it on as a project and make it a wildflower garden etc.

**58. Any other matters that the Chair considers urgent:**

None

**59. Date and time of next meeting:**

There is no meeting on October 21st. The next meeting will be held on **Monday 21<sup>st</sup> November** at 7:30pm in the Small Hall, Colwick Community Centre.

**Signed by the Chair**.....

**Or Vice Chair**.....

**Date**.....